



Established in Trieste (Italy) in 1831, Assicurazioni Generali SpA is a business with a history. The Generali Group is one of Europe's biggest multiline insurers by market capitalization, and it ranks in the top five insurers in the world by global premium income.

Generali Employee Benefits (GEB) is the business line of Generali Group leader in global employee benefits solutions and insurance services, designed for local and expat employees, consisting of: physical protection (health, accident and disability), emotional support (e.g. prevention of mental health issues), and financial protection (life and retirement).

GEB is a global Employee Benefits platform that helps Multinational Corporates succeed by protecting and enhancing the physical, emotional & financial wellbeing of their human capital. Driven by customer service, innovation, people and knowledge, we are built on an ecosystem of partnerships to support clients on their Environmental, Social & Governance journey. Our presence is truly global (122 countries) and reliable thanks to our 131 trusted local Network Partners, who enable us to provide focused expertise and support to 352 Lifecycle Pooling coordinated multinational programmes (including Global Underwriting) and 48 Captive programmes, with a premium volume of €1.6 billion (YE 2022 figures).

For more information, please visit our website www.geb.com

Generali Employee Benefits is currently looking for a :

Intern in Procurement (M/F/X)

Main activities (non-exhaustive list):

- Supporting the activities of the Procurement Department
- Managing the procurement process in the IT procurement tool (IVALUA)
- Liaising with fellow GEB departments related to any procurement related topic
- Supporting the head of department with sourcing and negotiation activities
- Keeping records and data up-to-date

Requirements:

- Master's degree in business, engineering or science
- Proficient in Microsoft Office suite: Excel, PowerPoint, Word. Knowledge of any other tool is an asset

The ideal intern is :

- Solution-driven
- Pragmatic and pro-active
- Able to multi-task
- Flexible
- Result and quality oriented
- In the possession of excellent listening and communication skills
- Has a strong level of commitment and sense of responsibility
- Has a significant sense of ownership
- Fluent in English, French is a plus



What do we offer?

- A 6-month internship opportunity (start asap)
- Work in a dynamic company that values growth and development
- Work in a diverse and multicultural environment and connect with our teams worldwide
- Location : Luxembourg office, on site presence

Join our team and embark on a rewarding journey in the field of Network Management. We look forward to meeting you and providing you with a valuable learning experience.

If you are interested in our project as well as joining an international and diverse environment, do not hesitate to apply now by sending your CV and motivation letter to Fiona COMMODI at commodi@geb.com !

Generali Employee Benefits' commitment for recruiting

Generali Employee Benefits is committed to promote equal opportunities in employment. Candidates will receive equal treatment regardless of age, disability, gender reassignment, marital or civil partner status, pregnancy or maternity, race, color, nationality, ethnic or national origin, religion or belief, sex or sexual orientation.

At Generali, we believe that it is our differences that make the difference. At the heart of everything we do, we value the fact that we are all human beings, unique in our own ways, bringing different cultures, lifestyles, mindsets, and preferences. Our commitment is to leverage this Diversity to create long-term value, to be innovative, sustainable, to make the difference for our people, our clients, our partners as well as our communities. We strive to promote a culture where D&I is embedded in how we work and do business every day. All of us around the world are taking actions every day to create an inclusive and accessible workplace, where every person feels empowered to take ownership, to challenge biases and lead the transformation with a human touch.

Personal data collected will be strictly used for recruitment purpose only. All unsuccessful applications will be destroyed max. 3 months after this recruitment campaign closing.