



Established in Trieste (Italy) in 1831, Assicurazioni Generali SpA is a business with a history. The Generali Group is one of Europe's biggest multiline insurers by market capitalization, and it ranks in the top five insurers in the world by global premium income.

Generali Employee Benefits(GEB) is the business line of Generali Group leader in global employee benefits solutions and insurance services, designed for local and expat employees, consisting of: physical protection (health, accident and disability), emotional support (e.g. prevention of mental health issues), and financial protection (life and retirement).

GEB is a global Employee Benefits platform that helps Multinational Corporates succeed by protecting and enhancing the physical, emotional & financial wellbeing of their human capital. Driven by customer service, innovation, people and knowledge, we are built on an ecosystem of partnerships to support clients on their Environmental, Social & Governance journey. Our presence is truly global (122 countries) and reliable thanks to our 131 trusted local Network Partners, who enable us to provide focused expertise and support to 352 Lifecycle Pooling coordinated multinational programmes (including Global Underwriting) and 48 Captive programmes, with a premium volume of €1.6 billion (YE 2022 figures).

For more information, please visit our website www.geb.com

Generali Employee Benefits is currently looking for a :

Intern in Compliance (M/F/X)

The Compliance intern aims to support the Head of Compliance, the compliance team and the KYC responsible in carrying out the tasks and activities specific to the Compliance function and the other areas that they cover, which focuses on the examination and promotion of the rules related to the integrity of the company's activities and mastery of the main compliance, regulatory and reputational risks with a dedicated focus on KYC (know your customer) duties related to the Compliance Risk on International Sanction.

Main activities :

- **Contribute to the implementation of the Company's compliance system**
 - Collaborate in the deployment of the internal control and risk management system (focus Compliance and internal control)
 - Participates in the development and updating of the policy / charter and the methodology of the management of the risks of compliance with the evolution of standards, Group instructions and new regulations;
 - Contributes to the dissemination of information and methods concerning the management of compliance risks to all stakeholders and positions itself as a center of competence in this area

- **Participate in the process of identification, evaluation and control of compliance risk management**
 - Assists the CI / RO team and management in identifying and assessing compliance risks and these significant control elements;
 - Makes a map of the different compliance risks;
 - Analyzes the existing risk management systems, identifies the levers for improvement;
 - Participates in the development of an annual permanent control plan for significant compliance risks;
 - Verify that the level of operational and permanent control is sufficient to ensure that significant compliance risks are controlled to an acceptable level.

- **Support the KYC responsible for the KYC duties of GEB according to established policies and procedures.**
 - Performing the due diligence on new Clients, requesting the KYC information, documentation, review and verification of received documentation and making an analytical risk assessment for new Clients;
 - Periodically evaluate existing Clients according to established policies and procedures;
 - Periodical review of KYC records as to completeness, including verifying that due diligence has been performed and that due diligence standards are complied with; also that the files and risk assessments are current and up to date;
 - Specific projects which may rise from time to time on this matter.
- **Support on the elaboration of reports and - Assistance in manuals and regulatory reports related to compliance**
 - Participate in the drafting of the annual compliance report and plan;
 - Assistance in writing and documenting internal manuals and regulatory reports, specific to the Compliance area (intra-Group, third parties, etc...)
 - Assistance in the record of appropriate data's in the GRC tools

Intern's profile :

- Degree or last year studies in compliance, law, audit, finance, business administration, or a related field is preferred.
- Experience in the Financial Sector (ideally Insurance) is a plus
- Minimum knowledge and interest in AFC (Anti-financial crime) and IS (International Sanctions) topics
- Fluent in English, French is a plus
- Strong analytical skills with the ability to interpret complex information and make sound judgments.
- Excellent attention to detail.
- Excellent written and verbal communication skills, with the ability to present findings and communicate effectively with stakeholders at all levels.
- Ability to work independently and prioritize tasks.

What do we offer?

- A 6-month internship opportunity (start asap)
- Work in a dynamic company that values growth and development
- Work in a diverse and multicultural environment and connect with our teams worldwide
- Location : Luxembourg office, on site presence

There is no ideal candidate for us. There is you only! Our final candidate will have a flexible and entrepreneurial approach to work, dynamic, passionate and committed, open minded and willing to take on new challenges and look for new ways of doing things. The role will be based in a dynamic, young, and collaborative company where people culture is valued, respected and promoted across all teams and levels.

Join our team and embark on a rewarding journey in the field of Compliance. We look forward to meeting you and providing you with a valuable learning experience.

If you are interested in our project as well as joining an international and diverse environment, do not hesitate to apply now by sending your CV and motivation letter to Fiona COMMODI at commodi@geb.com !



Generali Employee Benefits' commitment for recruiting

Generali Employee Benefits is committed to promote equal opportunities in employment. Candidates will receive equal treatment regardless of age, disability, gender reassignment, marital or civil partner status, pregnancy or maternity, race, color, nationality, ethnic or national origin, religion or belief, sex or sexual orientation.

At Generali, we believe that it is our differences that make the difference. At the heart of everything we do, we value the fact that we are all human beings, unique in our own ways, bringing different cultures, lifestyles, mindsets, and preferences. Our commitment is to leverage this Diversity to create long-term value, to be innovative, sustainable, to make the difference for our people, our clients, our partners as well as our communities. We strive to promote a culture where D&I is embedded in how we work and do business every day. All of us around the world are taking actions every day to create an inclusive and accessible workplace, where every person feels empowered to take ownership, to challenge biases and lead the transformation with a human touch.

Personal data collected will be strictly used for recruitment purpose only. All unsuccessful applications will be destroyed max. 3 months after this recruitment campaign closing.